

Approved:

## North Dakota State Board of Architecture and Landscape Architecture

July 24, 2024, at 10:00 am via Zoom

### Attendance:

Board Members: James Devine, Bobbi Hepper Olson, Chris Hawley, Jolene Rieck, and Doug Nelson  
Executive Office: Stacy Krumwiede and Mike Krumwiede  
Board Attorney: Stacy Moldenhauer  
Guests: Commissioner Svihovec and Caroln Laird

- Call to Order 10:03 am by President Bobbi Hepper Olson
- **Enforcement Matters with Stacy Moldenhauer**
  - **JLG Architects** – Stacy M does not have any new information to report. JLG has requested an extension until August 1<sup>st</sup>. Board Member Doug Nelson will be assigned from the board to work with Stacy Moldenhauer directly on this issue.
  - **Paul Ringdahl** – Mr. Ringdahl notified the ND board of disciplinary action taken against him in MN. The board reviewed the disciplinary action and directed Stacy K to watch for his renewal to ensure he discloses the violation when Mr. Ringdahl renews.
  - **Reviewing Administrative Rules & Century Code** – Because there have been updates to Century Code and State Statute over the last few years, Bobbi Hepper Olson suggested the board take some time to review both NDCC and Administrative Rules to ensure they comply. Stacy M suggested the board start reviewing these items now however it may be worthwhile to wait until after the session to do any updates to Admin Rules as there may be additional changes in the upcoming session. Doug Nelson also asked if the board should consider looking at the threshold discussion and when an architect must be hired. Stacy and Mike will send a link to both NDCC and Admin Rules via email. Bobbi encouraged the board members to review the documents for potential updates and discussion at a future meeting. Bobbi encouraged board members to think of other items we should consider updating in the future as well.
- **Minutes previous meetings**
  - **M/S/C to approve minutes from 5.10.24 (regular meeting) and the 5.30.24 (special meeting)**  
(Recorded roll call – all members voted yea)
- **Financial Matters**
  - Financial report included Revenue & Expenses compared to biennium budget and balance sheet to date. **M/S/C to Approve the Statement of Financial Report as presented.**  
(Recorded roll call – all members voted yea)
- **Labor Commissioner Scihovec joined the meeting at 10:30 am to discuss the request of the legislature to review occupational licensure boards. Commissioner Scihovec and Carloyn Laird left the meeting at 11:25 am.**
- **Executive Director Updates** – SCG provided licensing statistics to the board. She provided an update on the Child Support Division of the Department of Human Services request for licensee information. The encrypted files have been sent through a secure portal and have been received by the department.
- **NCARB/CLARB Update**

- **NCARB** – The board discussed the impact of the NCARB resolutions and votes from the ABM.
- **CLARB Meeting** – Jolene will be attending the CLARB Annual Business Meeting. **M/S/C to designate Jolene to be the voting delegate at the CLARB Annual Business Meeting.** Stacy will send the completed voting package to CLARB.
  
- **Election of Officers**  
M/S/C to nominate **Bobbi Hepper Olson as President and Chris Hawley as Secretary/Treasurer.**  
(Recorded roll call – all members voted yea)
  
- **Future Meeting Dates**
  - October 17, 2024 – In Person at Craftwell (Fargo)
  - January 15, 2025 – Zoom
  - April 16, 2025 - Zoom
  - July 23, 2025 - Zoom
  
- **Adjournment** – M/S/C to **adjourn the meeting** - Meeting adjourned at 11:58 am.