

Approved:

North Dakota State Board of Architecture and Landscape Architecture

July 20, 2021, at 9:00 am

Zoom Call

Attendance:

Board Members: James Devine, Bobbi Hepper Olson, Rick Engebretson

Executive Office: Stacy Krumwiede and Mike Krumwiede

- Call to Order 9:04 am by President James Devine
- **Minutes previous meetings**
 - **M/S/C to approve minutes from 4.14.2021** (recorded roll call – all members voted yea)
- **Financial Matters**
 - **M/S/C to Approve the Statement of Financial Positions and Budget as presented** (recorded roll call – all members voted yea)
- **Enforcement Matters** – There were no enforcement matters discussed.
- **Executive Director Updates**
 - The board discussed the reinstatement application for Rick Guerrero – Buff Cover applicant who is only missing the registration component for NCARB certification.
M/S/C to reinstate Rick Guerrero architect license (recorded roll call – all members voted yea)
 - S. Krumwiede provided an update on implementation of the licensing system, licensing renewals, and statistics. In addition, she provided an update on incorporating the LA's into the software.
 - S. Krumwiede indicated she has reached out to the Governor's office for an update on R. Engebretson's replacement. Rick was happy to stay on and serve if needed until he is replaced.
- **NCARB/CLARB Update**
 - The board discussed potential increase coming to NCARB regional dues. However, dues would be an overall decrease when combined with National dues.
- **Election of Officers**
 - **M/S/C to nominate current officers for current positions** (recorded roll call – all members voted yea)
Therefore, positions are as follows: James Devine, President; Bobbi Hepper Olson, Secretary/Treasurer; and Rick Engebretson, Member
- **Future Meeting Dates – Locations TBD**
 - October 12, 2021
 - January 12, 2022
 - April 14, 2022
 - July 19, 2022
- **Adjournment –**
 - **M/S/C to adjourn the meeting** (recorded roll call – all members voted yea)
Meeting adjourned at 9:40 am