

Approved:

North Dakota State Board of Architecture and Landscape Architecture

April 21st, 2026, at 10:00 am via Zoom

Attendance:

Board Members: Bobbi Hepper Olson, James Devine, Chris Hawley, Jolene Rieck, and Doug Nelson

Executive Office: Stacy Krumwiede and Mike Krumwiede

Board Attorney: Stacy Moldenhauer

Guests: Melissa Cannata from Amber Book (education provider for architects and engineers)

- The meeting was called to order at 10:01 am by President Bobbi Hepper Olson, followed by introductions.

- **Enforcement Matters with Stacy Moldenhauer**

- **Fire Marshal Stamp** – Stacy Moldenhauer reported that she received a response from the State Fire Marshal’s Office indicating the structure in question was a temporary housing project. The project met applicable codes at the time it was originally constructed. The Board discussed whether the project should be required to comply with current building codes, noting that the determination may depend on whether the structure is built on-site or constructed off-site and then moved to the property. The status of the project is unknown. Additional discussion will be tabled until a future meeting.

A motion was made to appoint a subcommittee to review the matter and provide a recommendation to the Board at the next meeting. The motion was seconded and carried unanimously by recorded roll call.

A subsequent motion was made to appoint James Devine and Chris Hawley to the subcommittee. The motion was seconded and carried unanimously by recorded roll call.

- **Jan Mevold Response** – Stacy Moldenhauer reported that Jan Mevold has addressed the issue and updated his website and social media accordingly. The Board agreed the matter has been resolved and is now closed.
- **Stone Group Architects Response** – Todd Stone of Stone Group responded to Stacy Krumwiede’s inquiry regarding the use of the title “Architectural Associate.” The response was included in the advanced materials to the board. Stacy Krumwiede also shared the response received from NCARB with the Board. It was noted that Stone Group appears to have ongoing confusion and continues to use the term “architect” for unlicensed individuals. The Board reiterated that the title act also prohibits such use in South Dakota and Minnesota.

A motion was made to direct Stacy Moldenhauer to issue a letter to Stone Group requesting removal of any derivative use of the term and to include the NCARB response for clarification. The motion was seconded and carried unanimously by recorded roll call.

- **Uniform Guidance for Initial Licensure without NAAB Degree** – The Board reviewed interim guidance from NCARB regarding initial licensure applicants without a NAAB-accredited degree and expressed general support for the approach presented. Stacy Krumwiede will follow up with Wyoming to confirm their experience with implementing these guidelines and will also consult with NCARB to ensure the Board is prepared for any potential changes or forthcoming legislation. Following this additional research, the Board anticipates initiating the administrative rulemaking process.
- **Minutes previous meetings**
 - **A motion was made to approve minutes from 2.9.26. The motion was seconded and carried unanimously by recorded roll call.**
- **Financial Matters**
 - Mike Krumwiede presented the financial report including Revenue & Expenses compared to biennium budget and balance sheet to date. **A motion was made to Approve the Statement of Financial Reports as presented. The motion was seconded and carried unanimously by recorded roll call.**
- **Executive Director Updates**
 - Mike Krumwiede attended a DOJ task force meeting addressing the structure and function of boards and commissions across North Dakota. He provided testimony on the Board's role and discussed considerations around consolidating boards for improved efficiency. Mike also shared a brief update on potential legislation related to architectural and landscape architectural fees, noting concerns and negative feedback regarding thresholds, CMAR, and the RFQ process. Stacy provided updates on licensure, ADA website compliance efforts, and upcoming changes to the licensing software.
- **NCARB/CLARB Update**
 - **CLARB Updates & Annual Meeting** – Jolene Rieck reported that the CLARB Annual Meeting will be held August 27–29, 2026, in Calgary, Canada. She also attended a Leadership Advisory Council meeting in Salt Lake City the previous week and provided an update on the candidates being put forward.
 - **NCARB Updates & Annual Meeting** – The NCARB Annual Meeting is scheduled for June 25–27, 2026, in Minneapolis. The Board will need to convene a special meeting to review and discuss resolutions and elections in advance. “Pathways to Practice,” which is anticipated to be a key focus at the Annual meeting. Stacy Krumwiede noted that Region 5 is considering implementing an Educators Symposium.

- **Building Officials/Fire Department** – Bobbi will continue to work with Doug to provide some resources for architects, building officials, and fire departments. Add to the agenda for a future board meeting.
- **Future Meeting Dates**
 - May 21, 2026 – Zoom - Special Meeting
 - July 22, 2026 – Zoom
 - October 14, 2026 – Zoom
 - January 20, 2027 – Zoom
 - April 20, 2027 - Zoom
- **Adjournment – Motion/Second/Carried to adjourn the meeting** - Meeting adjourned at 11:43 am.