

Approved:

North Dakota State Board of Architecture and Landscape Architecture

October 12th, 2021

Zoom Call

Attendance:

Board Members: James Devine, Bobbi Hepper Olson

Executive Office: Stacy Krumwiede and Mike Krumwiede

Not in attendance: Rick Engebretson

- Call to Order 10:05 am by President James Devine
- **Enforcement Matters** – There were no enforcement matters discussed.
- **Minutes previous meetings**
 - **M/S/C to approve minutes from 7.20.21** (recorded roll call – all members voted yea)
- **Financial Matters**
 - Financial report included complete financials of previous biennium and financials to date.
M/S/C to Approve the Statement of Financial Positions as presented
(recorded roll call – all members voted yea)
- **Executive Director Updates**
 - Audit beginning in the next couple of weeks.
 - Dana Joseph Hlebichuk – Stacy provided an FYI to the board on the discrepancy in his application. Stacy emailed Dana 10.7.2021 asking for an explanation on the discrepancy.
 - Matthew Kruntorad – The board discussed and reviewed Matthew’s reciprocal application and supplemental materials. The board directed staff to approve his application.
 - Christopher Fisher – The board discussed and reviewed Christopher’s renewal application and since there has not been a judgement directed staff to approve his renewal and send an email to Christopher an email to keep us posted once a final judgement is made.
 - S. Krumwiede provided an update on implementation of the licensing system, licensing renewals, and statistics. In addition, she provided an update on incorporating the Landscape Architects into the software.
 - ND Board training will be virtually this year on 10.19.2021. Mike will forward information.
 - Board discussed how to handle anonymous complaints. Directed staff to talk to S. Moldenhauer.
 - Mike provided an update on the status of the appointment of a new board member. Waiting on response from Governor’s office.
- **NCARB/CLARB Update**
 - NCARB outreach to NDSU – Virtual NCARB/NDSU event coming soon, and board member attendance will be appreciated. Stacy will keep everyone posted on event date when it’s released.
 - AIAS/SBA Freedom by Design – Bobbi is seeking a status update on this initiative from NCARB on the program and will keep us posted.
- **Future Meeting Dates – Locations TBD**
 - January 12, 2022
 - April 14, 2022
 - July 19, 2022
- **Adjournment – M/S/C to adjourn the meeting** (recorded roll call – all members voted yea)
Meeting adjourned at 11:23 am