

Approved:

North Dakota State Board of Architecture and Landscape Architecture

January 15, 2025, at 10:00 am via Zoom

Attendance:

Board Members: James Devine, Bobbi Hepper Olson, Chris Hawley, Jolene Rieck, and Doug Nelson (joined at 10:53 am)

Executive Office: Stacy Krumwiede and Mike Krumwiede

Board Attorney: Stacy Moldenhauer

- Call to Order 10:03 am by President Bobbi Hepper Olson
- **Enforcement Matters with Stacy Moldenhauer**
 - **John David Simianer** – The board discussed the complaint Frank Fuentes filed against John David Simianer. **M/S/C to table the issue until we learn what NCARB does with the complaint and appoint James Devine as the board contact for Stacy Moldenhauer on this issue** (recorded roll call – all members in attendance voted yea)
 - **Jason Gnich** – **M/S/C to accept and review the notification. No further action will be taken at this time.** (recorded roll call – all members in attendance voted yea)
 - **Epic Homes** – **M/S/C to send the standard response to Brad Obritsch regarding unlicensed individuals advertising as performing architectural services.** (recorded roll call – all members in attendance voted yea)
 - **Reviewing Administrative Rules & Century Code** – Bobbi Hepper Olson suggested we set up a workshop day (special meeting) to work on this. The board agreed that it may be best to set something up after the current legislative session in case there are additional changes to statute from the current session. Stacy will send out a doodle poll for a two-hour time block in May.
- **Minutes previous meetings**
 - **M/S/C to approve minutes from 10.17.24 (regular meeting)**
(Recorded roll call – all members in attendance voted yea)
- **Financial Matters**
 - Financial report included Revenue & Expenses compared to biennium budget and balance sheet to date. Licensing Fees usually come in at the very end of the biennium. The board discussed income and expenses. The board discussed reducing the initial and reciprocal fees from \$150 down to \$125 in the new biennium. **(M/S/C to reduce the initial and reciprocal fees to \$125.)** (Recorded roll call – all members in attendance voted yea) **M/S/C to Approve the Statement of Financial Report as presented.** (Recorded roll call – all members in attendance voted yea)
- **Executive Director Updates**
 - **Legislative Updates** – Mike provided an update on what's happening at the legislative session so far. Watch for additional information from Mike throughout the session.
 - **Initial Certificate & Celebration at AIA Annual Conference** – The board agreed that we should honor new initial architect licensees at the AIA North Dakota Awards banquet and honor new landscape architects at the ASLA Annual Conference. At that event, new licensees will also receive a frameable paper wall certificate. Bobbi will come up with some ideas for a design and work with Stacy to get it implemented. The certificates may also be available for any reciprocal licensees

who would like a copy.

- **NCARB Meeting Attendees** – The board discussed who would be attending the NCARB Regional Summit and NCARB Annual Meetings. Stacy will complete the funded delegate forms for the board.

- **NCARB/CLARB Update**
 - **CLARB Meeting Update** – Jolene Rieck is currently on the Leadership Advisory Council for CLARB. The LAC helps examine potential candidates for board positions. CLARB is committed to challenging bias's and is focusing on international pathways, ICOR, as well as improving pathways to the exam process and is seeking candidates who align with these initiatives.

 - **NCARB** – James Devine noted there will be a few resolutions this year. NCARB is continuing to work on pathways to practice and anticipate many changes to the future of licensure.

- **Future Meeting Dates**
 - April 16, 2025 – Zoom
 - May – Special Meeting
 - July 23, 2025 – Zoom
 - October 15, 2025 – Zoom
 - January 14, 2026 - Zoom

- **Adjournment – M/S/C to adjourn the meeting** - Meeting adjourned at 11:21 am.