

Approved:

## North Dakota State Board of Architecture and Landscape Architecture

January 10, 2024, at 10:00 am via Zoom

### Attendance:

Board Members: James Devine, Bobbi Hepper Olson, Chris Hawley, Jolene Rieck, and Doug Nelson  
Executive Office: Stacy Krumwiede and Mike Krumwiede  
Board Attorney: Stacy Moldenhauer

- Call to Order 10:04 and welcome from President Bobbi Hepper Olson
- **Enforcement Matters with Stacy Moldenhauer**
  - **ArchiPartners** – The board discussed ArchiPartners response to our email. The board would like to inform ArchiPartners that if there are any individuals licensed in another state then they must register as an architect in ND. Stacy K will respond to the email with that information and reference the Century Code regarding notifying the board. In addition, Stacy will follow up with the Arizona board, so they are aware as well.
  - **Jason Lee Amberg** – Stacy K brought Mr. Amberg’s application to the board for review. **M/S/C to approve Mr. Amberg's application.** (Recorded roll call – Bobbi, James, Chris and Doug voted yea – Jolene abstained from the vote)
  - **Child Support Request for information** – The board discussed the ND Child Support’s request for licensee personal information and still had some concerns. However, the board will discuss again and comply if a subpoena is requested.
  - **Board Funds** – The board discussed using funds to support architects in the state and potential legislative changes for the greater good going forward. Could we be proactive in the future with other boards on educational support and best practices for these opportunities?
- **Minutes previous meetings**
  - **M/S/C to approve minutes from 10.20.23 (regular meeting)**  
(Recorded roll call – all members voted yea)
- **Financial Matters**

Financial report included Revenue & Expenses compared to biennium budget and balance sheet to date. The board discussed the a legal defense fund and the overall budget. **M/S/C to Approve the Statement of Financial Report as presented.**  
(Recorded roll call – all members voted yea)
- **Executive Director Updates** – SCG provided an update the survey request from the Labor Commissioner and noted that Commissioner Svihovec will be attending our July meeting.
- **NCARB/CLARB Update**
  - **CLARB** – The board discussed allowing funding for the CLARB Meeting. Currently, there is money in our travel budget for someone to attend the national meeting in the officer travel budget. CLARB also offers travel credits to be purchased. The board authorized Jolene to attend the meeting in Buffalo, NY in September and the funds will come from the travel budget line item. The ED team will also look at the agenda and availability to attend. In addition, Jolene noted that she was nominated for a leadership position on the CLARB board.
  - **NCARB** - James encouraged people to attend the NCARB regional realignment listening session. Stacy requested members interested in attending national meetings to let her know,

so she can notify NCARB. Stacy and Bobbi provided an update on the committees in which they serve and the importance of serving on committees.

- **Future Meeting Dates**

January 10, 2024 – Zoom

April 10, 2024 – Zoom

July 17, 2024 – Zoom

October 15, 2024 – Zoom

- **Adjournment – M/S/C to adjourn the meeting** - Meeting adjourned at 12:03 pm.