

North Dakota State Board of Architecture and Landscape Architecture

April 6th, 2022

Zoom Call

Attendance:

Board Members: James Devine, Bobbi Hepper Olson, and Chris Hawley

Executive Office: Stacy Krumwiede and Mike Krumwiede

Board Attorney: Stacy Moldenhauer

- Call to Order 10:05 am by President James Devine

- **Enforcement Matters**

Wendy Van Duyn – The board discussed the responses received from Wendy and her compliance with the board's request for her to contact the clients in which she performed services while she was unlicensed. She took full responsibility and was respectful and prompt in her actions. **M/S/C to allow for reinstatement and back fees which would include two years of Renewal fees and a \$100 penalty provided she has all the proper paperwork in order.** (Recorded roll call – all members voted yea)

Lindberg brothers – The board discussed the letter sent to the Lindberg Brothers. They were unable to find the instance of The Lindberg Brothers calling themselves an architect on ehardhat.com. The board felt this issue has been appropriately resolved. No further action at this time.

Mike Kuntz and NCARB Alternative Paths – Stacy noted that the letters have been sent and no responses have been received. Stacy will work with the licensing software provider to appropriately refund the two applicants who do not have a NAAB degree.

Legislative Update – The board discussed the possibility of legislative action. Between now and the next meeting board members will review the ND Century Code and review for potential changes/options. Stacy K will add this to our summer board meeting.

- **Minutes previous meetings -**

M/S/C to approve minutes from 2.4.22 (recorded roll call – all members voted yea)

- **Financial Matters**

- Financial report included financials to date.

M/S/C to Approve the Statement of Financial Positions as presented

(recorded roll call – all members voted yea)

- **Executive Director Updates**

- Stacy provided an update on current applications and licensees
- Audit – The board audit is complete. The board reviewed audit documents and any findings by Brady Martz. The board discussed internal processes and felt they are adequate. In addition, the board discussed FDIC requirements to remain in compliance.
- Bobbi and Stacy discussed the active participation in the Regional Meeting.
- Board discussed NCARB elections.

- **NCARB/CLARB Update**

- Bobbi will be our voting delegate to the CLARB annual meeting on April 20th. CLARB is proposing changes to their uniform application and offering alternative paths to licensure, which the board can consider adopting in legislation in the state. Bobbi, Stacy, and Mike met with ND Landscape Architect Nicole Crutchfield who also serves on the CLARB Board of Directors. Bobbi updated the board on the proposed changes. Overall, the board was supportive alternative paths to licensure.
- **M/S/C to support the concept of CLARB's alternative paths to licensure and Bobbi to vote accordingly.** (Recorded roll call – all members voted yea)

- **Future Meeting Dates**

July 19, 2022

October 12, 2022

January 11, 2023

April 12, 2023

- **Adjournment – M/S/C to adjourn the meeting** (recorded roll call – all members voted yea)
Meeting adjourned at 12:16 pm