

Approved:

## North Dakota State Board of Architecture and Landscape Architecture

April 12, 2023, at 10:00 am via Zoom

### Attendance:

Board Members: James Devine, Bobbi Hepper Olson, and Chris Hawley  
Executive Office: Stacy Krumwiede and Mike Krumwiede  
Board Attorney: Stacy Moldenhauer

- Call to Order 10:07 am by President James Devine
- **Enforcement Matters with Stacy M** – Stacy Moldenhauer sent a letter to Plain View via Certified Mail.
- **Legislative Matters** – HB 1465 was amended to include 5 board members including 3 architects, 1 landscape, and 1 public member. There will be a conference committee to discuss the changes. Once we have a final bill, we will have to compare with administrative rules to see if we need to update any rules.
- **Other legislation** – There will be a study with the labor commissioner who will be reviewing practices of each board.
- **Minutes previous meetings - M/S/C to approve minutes from 1.11.23 – 1.24.23 – 2.7.23** (recorded roll call – all members voted yea)
- **Financial Matters**
  - Financial report included Revenue & Expenses compared to budget and balance sheet to date. **M/S/C to Approve the Statement of Financial Positions as presented.** (Recorded roll call – all members voted yea)
  - Proposed Budget was presented. **M/S/C to Approve the proposed budget as presented (recorded roll call – all members voted yea)**
- **Executive Director Updates** – Stacy provided an update on the upcoming renewal cycle. In addition, she asked if the board had any interest in doing a session at the AIA North Dakota conference in October.
- **NCARB/CLARB Update**
  - The board discussed the NCARB survey and its impact on Region 5. The board discussed the elections and discussed which candidates to support. Bobbi will be the voting delegate from North Dakota. Stacy will make sure James and Bobbi are listed as funded delegates.
  - The board will need a special meeting to discuss a potential final governance resolution and the resolution from Mississippi once we have final versions from NCARB.
- **Future Meeting Dates**
  - July 12, 2023 – Zoom
  - October 11, 2023 – Zoom
  - January 10, 2024 – Zoom
  - April 10, 2024 – Zoom
- **Adjournment** – **M/S/C to adjourn the meeting** (recorded roll call – all members voted yea)  
Meeting adjourned at 11:22 am.