

Approved:

## North Dakota State Board of Architecture and Landscape Architecture

October 20, 2023, at 10:00 am via Zoom

### Attendance:

Board Members: James Devine, Bobbi Hepper Olson, Chris Hawley, Doug Nelson, and Jolene Rieck  
Executive Office: Stacy Krumwiede and Mike Krumwiede  
Board Attorney: Stacy Moldenhauer  
Other Attendees: Randy Stach and Lara Lekang with NDSCS

- Call to Order 10:03 by President Bobbi Hepper Olson
- Welcome and Introductions
- **NDSCS discussion on Architectural Modeling Degree:** The board invited NDSCS to troubleshoot an issue related to the Architectural Modeling Degree's being offered at NDSCS. The board is supportive of these programs and feels they are important and valuable. However, is specifically concerned with the compliance of Chapter 43-03-10 of the ND Century code which does not allow non-licensed individuals to use any derivative of the term "architect." Randy and Lara feel that current students can be easily educated on what current students can and cannot use as titles coming out of school. The board is willing to assist as needed. Stacy will send the specific code to Randy as well as a list of examples they can use.
- **Enforcement Matters with Stacy Moldenhauer**
  - **Mike Kuntz** – Mike Krumwiede reached out to the City of Grand Forks regarding Mike Kuntz being listed as an architect in a newspaper article. He reported that Mr. Kuntz is not listed as the architect on the project and may have just been an error in the publication. The city is aware that Mike is not an architect who is licensed in ND. The board has no additional concerns on this subject.
  - **ArchiPartners** – The board reviewed ArchiPartners website and FB page which do not show that ArchiPartners is licensed in North Dakota and should not be representing themselves as such. **M/S/C to draft a letter to ArchiPartners to no longer be suggesting they provide architectural services in the state.** (recorded roll call – all members voted yea) Stacy K will draft a letter for Stacy M to review prior to sending to ArchiPartners.
- **Minutes previous meetings**
  - **M/S/C to approve minutes from 7.18.23 (regular meeting)**
  - **M/S/C to approve minutes from 9.7.23 (special meeting)**  
(recorded roll call – all members voted yea)
- **Financial Matters**

Financial report included Revenue & Expenses compared to budget and balance sheet to date. The board will add future meeting attendance for CLARB meetings at the next budget discussion.

**M/S/C to Approve the Statement of Financial Report as presented.**  
(Recorded roll call – all members voted yea)
- **Executive Director Updates** – SCG provided an update on licensing statistics, the upcoming licensing seminar, the request for an interview from the Labor Commissioner, and the child support letter from the Department of Health requesting licensee information.  
**M/S/C to release the information to the Department of Health after verification and approval from Board Attorney, Stacy Moldenhauer.** (Recorded roll call – all members voted yea)

- **NCARB/CLARB Update**
  - **NCARB** has established a committee to explore regional realignment and there will be a work group that will continue to get feedback from all the jurisdictions. The board discussed how rewarding it is to be involved in NCARB committees.
  - **CLARB** – Jolene appreciated the opportunity to attend the CLARB meeting, she updated the board on the events of the meeting. Workforce shortage, better understand what LA’s do, multigenerational workforce, ICOR programs, LA now recognized as a STEM designation, CE, and ADA requirements.
- **Future Meeting Dates**
  - January 10, 2024 – Zoom
  - April 10, 2024 – Zoom
  - July 17, 2024 – Zoom
  - ~~October 23, 2024 – Zoom~~ Proposing: October 15, 2024
- **Adjournment – M/S/C to adjourn the meeting** (recorded roll call – all members voted yea)  
Meeting adjourned at 12:03 pm.